

Audit Committee

Thursday 17 July 2014 at 6.00 pm

To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

Councillors Ray Satur (Chair), John Campbell, Rob Frost, Helen Mirfin-Boukouris, Joe Otten and Sioned-Mair Richards.

Independent Co-opted Members

Rick Plews and Liz Stanley.

PUBLIC ACCESS TO THE MEETING

The Audit Committee is a key part of the Council's corporate governance arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts in accordance with the Accounts and Audit Regulations 2003 and consider the Annual Letter from the Auditor in accordance with the Accounts and Audit Regulations 2003 and to monitor the Council's response to individual issues of concern identified.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information.

Recording is allowed at Audit Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

If you require any further information please contact Dave Ross in Democratic Services on 0114 273 5033 or email dave.ross@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**AUDIT COMMITTEE AGENDA
17 JULY 2014**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 1 - 4)
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meetings**
To approve the minutes of the meetings of the Committee held on:-
 - 5a 10 April 2014 (Pages 5 - 10)
 - 5b 4 June 2014 (Pages 11 - 12)
 - 5c 3 July 2014 (Pages 13 - 16)
- 6. Annual Governance Statement 2013/14** (Pages 17 - 30)
Report of the Interim Director of Legal and Governance.
- 7. Summary of the 2013/14 Statement of Accounts** (Pages 31 - 56)
Report of the Interim Executive Director, Resources.
- 8. Progress on High Opinion Audit Reports** (Pages 57 - 76)
Report of the Assistant Director of Finance (Business Partnering and Internal Audit).
- 9. Annual Audit Fee Letter 2014/15** (Pages 77 - 82)
To receive and note that Annual Audit Fee Letter 2014/15 from the Director KPMG.
- 10. Pensions Data Follow Up Report** (Pages 83 - 88)
Report of the Director KPMG.
- 11. Work Programme** (Pages 89 - 96)
Report of the Interim Director of Legal and Governance.
- 12. Dates of Future Meetings**
To note that meetings of the Committee will be held on the following dates at 6.00 p.m.:-

- 25 September 2014
- 13 November 2014
- 11 December 2014
- 8 January 2015
- 12 February 2015
- 12 March 2015
- 9 April 2015